

## Fired Up 2024 – What the Flux?!

Please read this Consignment Agreement thoroughly prior to signing as there is important information you will need to know about selling Soup Bowls and Raku Critters as part of Fired Up 2024. If you have any questions or concerns, please email Abbey ([classes@canberrapotters.com.au](mailto:classes@canberrapotters.com.au)).

All artists are required to return a signed copy of this agreement with or before delivery of their work to the Canberra Potters Shop, along with a completed Consignment Note.

**Soup bowls and Raku Critters should be delivered to the Canberra Potters Shop, no later than 4pm Thursday 1 August!**

If you are a member of Canberra Potters and plan on putting soup bowls through the Canberra Potters kilns, you will need to pay for them as normal through the weigh and pay system or your hired kiln. If you let us know that they're bowls for the Fired Up Soup & Bowl stall when you bring them in, we will prioritise them through the kilns where possible.

## Canberra Potters Fired Up Soup & Bowl / Raku Critters - Terms and Conditions

By signing this contract, you agree to abide by the terms and conditions listed below.

This contract is valid as part of the 2024 Fired Up event at Canberra Potters.

### Definitions

CANBERRA POTTERS refers to Canberra Potters' Society Inc. and the Watson Arts Centre facility.

CPS refers to Canberra Potters' Society Inc.

MANAGEMENT refers to the staff and managers of Canberra Potters' Society Inc.

ARTIST refers to the maker of bowls and raku critters for the Canberra Potters Fired Up Soup & Bowl stall (S&B stall) and raku event respectively.

THE EVENT refers to Fired Up 2024.

### Submissions

- 1.1 Management has sole discretion over the acceptance or non-acceptance of an artist's work as part of the S&B stall and/or raku event. Management reserves the right to reject a submission and is not required to provide the artist with the reasons for its decision.
- 1.2 Inclusion of an artist's work in the S&B stall and raku event is not confirmed until all appropriate forms have been filled out, signed, and returned to Canberra Potters.
- 1.3 The artist warrants that the information contained in the application is true and correct.
- 1.4 It is the responsibility of the artist to ensure that their contact and payment details are kept up to date. Any changes must be emailed to [classes@canberrapotters.com.au](mailto:classes@canberrapotters.com.au)

### Approved Products – Soup Bowls

- 2.1 All products offered for sale must be made by the artist. In the case of more than one maker, all must be clearly identified. No products which are imported or purchased from a wholesaler will be accepted for sale.
- 2.2 Management reserves the right to refuse or return products to artists if they are deemed to be in contradiction of the above terms.
- 2.3 Management reserves the right to reject work from sale as part of the S&B stall if the work is deemed inappropriate or unsuitable for any reason. The artist must not knowingly provide CPS with stock that is faulty or damaged.
- 2.4 Artists must ensure that their products meet all required health and safety standards of the industry (e.g., Soup bowls must have food safe glazes, etc.) and should be dishwasher safe.
- 2.5 Bowls should be glazed, fired, finished with sanded bases, and sit on a flat surface without rocking.

### Approved Products – Raku Critters

- 2.1 Management reserves the right to reject work from inclusion as part of the event if the work is deemed inappropriate or unsuitable for any reason. The artist must not knowingly provide CPS with work that is damaged.
- 2.2 All pieces must be stamped with the Canberra Potters logo stamp (available to borrow on site only), the artists initials or identifying mark stamped or scratched in, and a unique number, also stamped or scratched in. Any work which does not have the appropriate stamps/initials will be rejected and sent home with the artist.
- 2.3 Works can be delivered unfired/raw, or bisque fired.
- 2.4 All items should sit flat without rocking and should be the artists interpretation of one of the designs listed on the consignment note.
- 2.5 All works should be approximately 8-12cm in the largest dimension, no more than 2cm thick in any area and must be made with a raku clay body.

### Insurance

- 3.1 Management recommends that artists purchase coverage for product liability insurance for work held on consignment. All care will be taken to ensure the safety of products before, during and after the event; however, artist's products are not covered by Canberra Potters public liability insurance should they be lost, damaged or broken.
- 3.2 The artist shall indemnify and hold harmless Canberra Potters against any losses, liabilities, claims, or suits arising out of or relating to the sale of the artist's products whilst transporting items to or from Canberra Potters.

### Consignment and Tax

- 4.1 All S&B bowls will be held on consignment. For bowls sold, the artist will be paid a flat rate of \$25 for a large bowl, and \$15 for a small bowl.
- 4.2 Artists will be paid a flat rate of \$10 per Raku Critter. Only pieces accepted by Canberra Potters Management will be paid for.
- 4.3 The Canberra Potters Society does not withhold or pay any taxes on behalf of the artist. The onus is on the artist to record and declare any GST to the tax office under their registered business or hobby entity.
- 4.4 Artists will be paid after the event by Canberra Potters and will be informed of unsold Soup Bowls and/or items to collect at that time.

### Delivery and upkeep of work

- 5.1 All soup bowls and raku critters must be delivered to the Canberra Potters Shop during open hours by C.O.B. Thursday 1 August 2024, unless otherwise negotiated with Management. The CPS Shop is open 10am-4pm Tuesday through Saturday and 11am-3pm on Sundays.
- 5.2 Each delivery of stock must be accompanied by an appropriate consignment note unless otherwise negotiated with Management.
- 5.3 Management reserves the right to decide if a soup bowl is a small or a large.
- 5.4 All items delivered to the CPS shop must be labelled with the appropriate code. Coding of items is explained fully in the S&B Consignment Note template. This template can be found electronically on the Canberra Potters website 'Fired Up 2024' event page, or a hardcopy from the Canberra Potters Shop. Items that are labelled incorrectly will be returned to the artist to be corrected.
- 5.5 Storage and display space constraints will determine stock levels. Management may store duplicate products until display space becomes available during the event. Stock that is not sold during the event will be returned to the artist.
- 5.6 Canberra Potters Management reserves the right to a final decision on where and how products are presented for sale.
- 5.7 If the artist wishes to remove stock from the CPS S&B stall, notice must be given via email [classes@canberrapotters.com.au](mailto:classes@canberrapotters.com.au) at least one week prior to the event, i.e. 3 August 2024. The artist will receive a Returned Goods note that will be signed by both parties upon collection of work.

**Promotion**

6.1 Artists are encouraged to promote the event and S&B stall through their own social media/other platforms. If the artist tags [@canberrapotters](#) Management will endeavour to share the post/story on the Canberra Potters pages.

**Disputes**

- 7.1 Any disputes or concerns with this contract should be raised with CPS shop management or CPS Director, Richard Thomas.
- 7.2 Any faults, defects, imperfections discovered post purchase of Soup Bowl will be referred to the artist for resolution.

**Personal Details**

Name	
Address	
Phone	
Email	

**Payment Information**

Bank	
Account name	
BSB	
Account number	

**ABN and GST Status**

Each artist must indicate their trading circumstances. Please choose which of the following applies to you 1, 2 or 3 and complete the relevant information. For more information on GST and your tax obligations please follow the link <https://www.ato.gov.au/Business/GST/>

1.	I have an ABN and I am registered for GST
ABN	
Trading Name	

OR

2.	I have an ABN and I am NOT registered for GST
ABN	
Trading Name	

OR

3.	I DO NOT have an ABN and I am NOT registered for GST
	Please fill out the 'Statement by Supplier' form and return with this application

By signing this contract, you agree to the above information and to supply the appropriate information as listed.

**Signature of Artist (as detailed on previous page)**

Name	
Signature	
Date	

**For and on behalf of Canberra Potters**

Name	
Signature	
Position	
Date	